

**CONFIDENTIAL**

11 AUG 1982

MEMORANDUM FOR: Chief, Audit Staff

VIA: Acting Inspector General

FROM: 

Director, Foreign Broadcast Information Service

SUBJECT: Report of Audit of Okinawa Bureau - FBIS for the  
Period 1 March 1980 - 31 March 1982 

REFERENCE: Your Memo dated 13 July 1982, Same Subject

This memorandum confirms that FBIS Headquarters, in response to the Audit Staff's recommendation, has provided the Okinawa Bureau with the necessary transfer of accountability documents for property shipped to the bureau.

DDS&T/FBIS/E&PS/  (10Aug82)

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## ROUTING AND TRANSMITTAL SLIP

7 AUG 62

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2.		
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Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

THE LIST THAT [ ] STATED  
 WAS SENT TO OKIE WAS INFACIT THE TRANSFER  
 OF ACCOUNTABILITY DOCUMENTS FROM ENGINEERING  
 TO OKIE. THESE DOCUMENTS ARE THE OFFICIAL  
 DOCUMENTS REQUIRED TO TRANSFER AND PICK UP  
 ACCOUNTABLE PROPERTY. NO FURTHER ACTION  
WILL BE REQUIRED BY FBIS AT HQS.

F.Y.I, ONLY 13 ITEMS OF 73 WERE SHIPPED  
 FROM HQS FBIS THAT REQUIRED TRANSFER OF  
 ACCOUNTABILITY. THE REMAINING ITEMS WERE  
 SHIPPED DIRECT FROM LOGISTICS DEPOT AND IT IS  
 STANDARD PROCEDURES TO INCLUDE IN THE SHIPMENT  
 A PACKING LIST WHICH LIST THE PRICE OF THE ITEM.

OKIE SHOULD GO BACK THRU THE REQ'N FILES  
 AND ASK FOR PRICE LIST OF ALL ITEMS THAT DID  
 NOT RECEIVE PRICE LIST WITH SHIPMENT.  
 DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
 clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

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FBIS LOGS

Pho

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## ROUTING AND TRANSMITTAL SLIP

10 Aug 62

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. D/FBIS	J	10 Aug
2.		
3. C/ETPS - Please have		
4. a short draft memo response prepared for me - JS		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

Looks like we are in a position to answer this along the lines of "Headquarters has provided Okinawa Bureau with the ~~proper~~ transfer of accountability documents for ~~accountable~~ property which it has shipped to the bureau." The items shipped by ED were the ones causing Okinawa and the auditor headaches. Protectively we may want to follow up on [redacted]s suggestion that the bureau confirm it has ~~received~~ the necessary papers for items sent from the Logistics Depot. dcr

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